

Downtown Milford, Inc.
Board of Directors Meeting
April 4, 2019

Present: Matt Babbitt, Cat Perfetti, Sara Pletcher, Denise Rivera, Pat Sparks, Bob Starkey, Kelly Turner, Tod Van Eyken

Excused: David Pickrell, Lang Redden, Peg Reilly, Sher Valenzuela

Absent: Jason Peel

Executive Director: Murrie Zlotziver

Guests: Jennipher Contravo, Shelly Moore

The meeting was called to order at 6:01 pm.

The minutes of the March meeting require one correction. Denise Morris is now married and is Denise Rivera. A motion was made by Tod Van Eyken, seconded by Denise Rivera, to accept the minutes with this correction. It was approved by all Board members in attendance.

President's Report: Included in the packet sent to all Board members.

- Rob Pierce from the City of Milford has responded to the letter that was sent regarding code enforcement.
- The Board of Directors of the Chamber of Commerce for Greater Milford is open to meeting with the Downtown Milford, Inc. Board of Directors to formulate a means of working together. One point of common interest is the trash found throughout the downtown area. The Chamber was unaware that business owners clean up Walnut Street on Friday mornings. The hope is that we can hold a community event to clean up city-wide in 2020. We will meet together on June 6, 2019, from 5:00-7:00 pm at Arena's.
- Georgia House in Millsboro closed abruptly on March 30, 2019. Sara Pletcher spoke with Crystal at the Milford Georgia House and was assured there are no plans to close the Walnut Street location.

Executive Director's Report: Included in the packet sent to all Board members.

- The Irish Dance and Music Concert sold 301 tickets. Sara Pletcher commented that the email addresses provided on those tickets were entered into our database the following Monday.

Treasurer's Report: This report was handed out at the meeting.

- The Board members present asked Bob Starkey to send a letter to Petite Sweets which will provide the remaining balance on the loan Downtown Milford, Inc. made to them. It will also ask them to provide a plan to pay back the balance. It was decided there is not a need at this time to send the letter as certified mail.
- Murrie Zlotziver informed the Board that Nancy Chirdon Foster has applied for a loan for her new business. The Board asked Bob Starkey to research how long it took her to repay the loan given to her previously. It was suggested that we might consider a smaller loan.
- Pat Sparks moved that we accept the Treasurer's Report, Tod Van Eyken seconded the motion and it was approved by all Board members in attendance.

Design Committee: No report

- The Design Committee did not meet in March. However, the Flower Sale is taking place Easter weekend and volunteers are needed to staff the event.

Economic Vitality Committee: The report was included in the packet emailed to all Board members.

- There is someone looking at the old clock shop store. They are planning to open a health food store. There is also interest in opening a barber school and there is a brewery looking at property as well.
- There are two corrections to the report. Aimee String from TADA was unable to present to the March Conversation group. The Pierogi Shop will be opening at NW Front Street, not on Walnut Street.
- The send-off for Jack Sheaffer was well attended. Stories were shared about his presence downtown and well wishes were given to him for his retirement. Downtown Milford, Inc. presented a plaque to him to thank him for his contributions to the downtown business community.

Organization Committee: The report was included in the packet emailed to all Board members.

- Jesus Love Temple has become at Bug & Bud Festival sponsor at \$250. Arena's has said they will come in at \$1,000, but we're still waiting for the check.
- Thank you's need to be sent out to all sponsors by the end of the April. The Organization Committee will begin working on these.
- Bill and Sherry Shupe and Joanne Clark need to receive an apology because they were not notified that the Georgia House Fundraiser was cancelled.
- It was noted that Sara Pletcher also attended the March meeting. Her name was not included in the report.

Promotion Committee: The report was included in the packet emailed to all Board members.

Old Business:

- Denise Rivera, Peg Reilly and Tod Van Eyken have agreed to serve on the Nominating Committee. It was suggested that they ask Stephenie Tatman to serve on the committee with them. Don Vaughn, Jamie Sharp, Angie Robles, and Karen Barnes are potential nominees to the Board.

New Business:

- Murrie Zlotziver accepted the proposal to cover his leave of absence for surgery. The Board will need to hire an interim director to keep Downtown Milford, Inc. running smoothly.

Pat Sparks moved to end the meeting at 7:07 pm. Tod Van Eyken seconded the motion and it was approved by all Board members in attendance.

The next meeting is May 1, 2019 at 6:00 PM in the Council Chamber at City Hall.

Respectively submitted,

Pat Sparks

Secretary